

COLORADO LAKE & RESERVOIR
MANAGEMENT ASSOCIATION



APPROVED MEETING NOTES – JANUARY 12, 2011

Wednesday, January 12, 2011; Westminster Reclaim Plant 13070 No. Huron St. 12:30 pm – 2:30 pm

Agenda

1. Call to order – 12:30 pm
2. Introductions - Elizabeth, Josh, Jim, Shelley, Steve, Craig, Laurie, Cindy, Sarah C.

TO DO – Elizabeth will do new Board roster – Done and Sent Out With Minutes
3. Consideration and Approval of Previous Meeting Minutes – we need to approve November and December meeting minutes, in addition to today's meeting minutes at the next meeting. Thanks to Steve and Laurie for filling in for Elizabeth while she was on maternity leave!
4. Public Participation – Craig passed on a message from Bob Carlson to Steve regarding secchi disk monitoring from www.linked.com.
5. Agenda Additions and Deletions

Shelley added discussion item about purchasing equipment like a microphone for events to the agenda. **Board will vote to approve this or not in March.**
6. Treasurer's Report – Laurie (passed out several items)
 - a. Account Balance Checking= \$9583.13
 - b. Savings Account= \$16, 531.25
 - c. Total deposits to date = \$3, 932
 - d. Total withdrawals to date = \$158 check outstanding
 - e. 2011 Budget – passed out hard copy – reviewed by Board together

VOTE - Shelley moved to approve with name changes on 1 & 3 from sponsorship to misc. Steve second. All in favor. No opposed.

TO DO - Meet at the bank on 120th at noon before the March 1 board meeting and all sign back signing card – Laurie, Craig, Shelley and Elizabeth need to be on for 2011. Cindy needs to be taken off the card. Laurie will send a reminder and make appointment with the bank.

Interest bearing checking account when it drops below \$1000 we are charged \$12. New category of non-profit checking account in which we don't have the fee. This will come with a free debit card with pin number and online banking. All in favor.

VOTE - Proposal to switch over to pay pal for credit card payments. Everything can be done electronically. Their fee for non-profits 2.2% + \$0.30 per transaction. The fee for business is 2.9% + \$0.30 per transaction. They potentially have a monthly fee. Current

- \$35/month. The per transaction fees are unknown – not on statement. Shelley moves that Treasurer sets up a paypal account for CRLMA transactions and at this time the Association will absorb the fees and charge face value of the ticket/registration to members. Jim seconds motion. All in favor. No opposed. Laurie will do this.

VOTE - Craig moves that we get rid of the current system for credit card processing. Shelley seconds. All in favor. No opposed. Shelley will do this after Laurie gets pay pall set up.

Bylaws state that there should be a financial review when the Treasurer changes. We have never had an audit or review. CLRMA has no accountant. We do 990EZ tax returns so we file that ourselves since make less than \$25,000. Laurie contacted the accountant that she uses for BM. It would cost between \$1000-\$1500.00 for the review. He would specify the terms of engagement for what he would be doing and we an negotiate scope of work and costs. He could do from inception in 1998 or just the last 4 years when Cindy was treasurer or per Board term. Dan Schomer also does the Big Dry Creek Watershed Assoc. and they like him. He would not file taxes for us. He would just do an internal review. We want it done in time to report to the Annual Meeting in October.

TO DO - Laurie will get a scope of work for the March board meeting to review and they will authorize with a motion at that time.

7. Calendar of Events – Craig passed out hard copy.

Rockies Game – September 16 - fireworks

Zooplankton Workshops – Elizabeth will do these

Spring Workshop - first two weeks of May – later in the week

Fall workshop - 2nd week of October – not Joint Conference week

Sampling in the pond out back?

Need scopes!

TO DO - Jim Shelley will help Elizabeth do the credits for the workshops.

TO DO - Elizabeth check on Hunter Education Building dates and let Board know.

Day on the Rez – Boulder Res - \$75 – CEUs – BBQ – July 20th – Jim Shelley will organize this event

Spring Conference – Shelley Stanley and Sarah Clements will organize this. Theme will be multiple use reservoirs.

Fall Conference Chair Needed

New locations for conferences and workshops needed – **TO DO – Steve will email membership next month to see if anyone has a meeting room we can use for future events.**

8. Action Items

a. Update Bylaws

- Prohibition of self dealing addition to bylaws
- General policies – financial and scholarship

TO DO - Shelley will draft the bylaw changes following approval of the financial/investment policy. We will notify membership in every newsletter and at workshops and conferences during the year of the bylaw changes and the vote to

approve them at our annual meeting this fall. We will email membership the revised bylaws (with tracked changes) no later than the end of August. We will take a vote to modify the bylaws at the Annual meeting at the Fall Conference in November 2011.

TO DO - Financial Policy – Shelley will draft final copy and email to Board. We will vote electronically by email prior to the March meeting.

- b. Register Trade Name CLRMA – We are registered with the Secretary of State but we have to renew in March or April. It's done online annually. No Board Action needed.
- c. Membership – dues and advertisement – Dues will not change in 2011 but there is discussion for raising dues in 2012. Laurie will take on the invoicing for membership.

9. Committee Reports

a. Committee chairs

- Membership – Steve sent out all 250+ renewal forms. Steve working with Parks to clean up their membership since there has been high level turnover and retirement. 30-50 people have multi-year membership currently Update on membership in March.
- Workshops - above
- Spring Conference - above
- Fall Conference - above

b. Communications

- Timeline/articles for next Clarion – Sarah S./Travis
- Web Site Update – Shelley – meeting on the 18th to transfer from Laurie. **Let Shelley know if you have any updates for web which gets done by Joy monthly.**
- Brought up to get a CLRMA@gmail.com email address so the association has a consistent email from year to year as the Board changes.

c. Zooplankton Workshops - above

d. Spring Conference - above

e. Lakes Appreciation Day/Month – Jim Shelley – above

- Barr Lake – Michelle Suebert
- Grand Lake – Sarah Clements – Buffalo BBQ (15-17 of July)

f. Joint Conference – Shelley Stanley reported that Travis, Sarah Clements and herself went to phone meeting and made CLRMA's work proposal for 2011. The JCC was supposed to take a vote and let us know by 12/15/10 but we haven't heard back yet. Jeff Crane let Shelley and Sarah know the JCC wasn't supportive of our proposal. Without being given the final word from the JCC, at this time CLRMA does not plan to participate in the JCC or any planning in 2011.

g. FALL CONFERENCE – No Chair Yet - Joint venture with cherry creek stewardship group possibly. **TO DO - Craig will ask Lynae to come to the March Board meeting and discuss with us.**

h. CVLM Training – at the end of spring conference for 30 minutes

10. Outstanding Issues, New Business, & Future Agenda Items

a. Fall Conference Partner - above

b. Educational Outreach (CO Reader, Water Festivals, etc) –

- Reader – Rob Burge a consultant with Denver Water is working on incorporating Cindy and Shelley's suggestions into the Reader.

▪ Send photos of reservoirs to Cindy and Shelley – multi-use
VOTE - Shelley moving that we add a line item for \$500 under misc. on the pre-approved budget for the Reader contribution. Josh second. All in favor. No opposed.

TO DO – Laurie will send out revised budget to the Board.

c. Party status for nutrient criteria RMH which is postponed (possibly March 2012).
No Board Action Needed.

11. Next Meeting – March 1, 2011

12. Adjournment – 3:00 pm