

COLORADO LAKE & RESERVOIR MANAGEMENT ASSOCIATION



Tuesday, November 1, 2011; Westminster Reclaim Plant 13070 No. Huron St. 12:30 pm – 2:30 pm

Meeting Notes – FINAL DRAFT

1. Call to order – 12:50 pm
2. Introductions – Laurie (phone), Elizabeth, Cindy, Sarah, Craig, Shelley, Kevin, Josh, Jim, Steve
3. Consideration and Approval of Previous Meeting Minutes (October) – minutes approved. Steve moved. Shelley second. All approved.
4. Public Participation. None.
5. Agenda Additions and Deletions. Additions include (1), seeking Party Status for upcoming Nutrient Criteria RMH – see 7d below and (2) Clean Marinas update. No deletions.

a. *Clean Marinas Update reported by Sarah Clements:*

- Boulder Res. - certified
- Lake Nighthorse - certified
- Frisco Bay Marina / Dillon Res. - certified
- Wolford Res. Marina - certified
- Headwaters Marinas / Grand Lake - certified
- Heeney Marina - Green Mtn. Res. - in process / will become certified
- Trail Ridge Marina / Shadow Mtn. Res. - pledged to the process
- Grand Elk Marina / Granby - pledged to the process

Written Clean Marinas Report was Submitted by Paul Clukies:

- 1.) I do plan to be at the CLRMA Fall Conference on Wed. 11/16 with the booth.
- 2.) Yesterday, I spoke with Esther Vincent of Northern Water - she wants me to do a presentation and have the booth at her January 18th Water Quality meeting in Berthoud.
- 3.) Will soon need some more Clean Boating brochures printed – I will connect with Steve Lundt directly on this.
- 4.) USCG Auxiliary is doing their part and also working to introduce me to a few more marinas.
- 5.) Met with CDPHE 2 weeks ago - there is no guarantee that this program will be funded again as budgets have been cut. Looking in to a few options now. Any suggestions on potential sources of funding are welcomed!

6. Treasurer's Report – Laurie R. Monthly account statements closed on 10-31-11 and so statements are not available today. Laurie will send account summaries to the Board tomorrow.
 - a. Checking Balance \$12,412.38 (today online)
 - b. Wadell & Reed Account \$16,533.93 (9/30/11)
 - c. Total Deposits \$_____ (will send out)
 - d. Total Withdrawals \$_____ (will send out)

There is a discrepancy between how payroll payments are being tracked in the payroll account and quick books, and how that translates into the bank statements. The tracking discrepancy has to do with how the transaction fee is tracked not the total transaction. Laurie is correcting this for future reports.

Payroll also have tracking for folks that pay through that method. Laurie will consolidate this list with the mail list from the post office box (check mailers) and have a registration list at the table in November and before future meetings. Laurie will join Sarah and Shelley for working the registration table at this year's event in November. Laurie will also send the complete annual list to Steve before he sends out member renewals annually so that he can include the people that have come to events that aren't members yet.

7. Action Items

- a. Fall Conference – 12 registered to date. Send a new email blast to members, CWE and watershed groups to get more people in attendance.
 - Conference Agenda – done.
 - Registration – Laurie, Sarah, Shelley (see above)
 - Luncheon – Elizabeth send Craig the payment information
 - Business activities – 2 ballots received.
 - Awards – Need nominations. Jim and Steve are the committee.
 - 23 people getting long time member certificates.
 - \$25 cash award to winners of other awards.
 - Sarah Clements will investigate starting a student CLRMA chapter at CU
 - Expo – currently 3 booths (Clean Marinas, CLRMA, DOW)
 - Thoughts on one attending a single presentation? CDOW Jim Guthrie can come for the single presentation in recognition of CDOW's past and current contributions for the use of their venue.
 - Elizabeth to bring large post-it type sheets of paper that will be posted on conference venue wall to solicit future conference and workshop topics

- b. Financial Policy update as related to accountant review (board approval) – Shelley S.

Everyone needs to go on google docs (Shelley will email the link) and read and edit the financial policy in track changes mode. This has to be completed by November 30, 2011. Discussion will commence in December with a final draft targeted by January 1 for adoption by the new board. Keep a list of items that need to be changed in the bylaws in 2012.

Post the bylaws, articles of incorporation and board minutes on the website under an "Association Business" tab on the CLRMA website.

Need to add in conflict of interest section and consider adding prohibition on self dealing statements in bylaws

- c. Purchase PA system – Craig W. – Craig will order this and have it ready for the November meeting. Elizabeth will store this with other CLRMA materials at CPW HQ.

- d. Party Status Nutrient Rule Making Process – Shelley S. / Josh B. – this gives you a placeholder to get information about the process.
Josh moves. Shelley seconds. Motion carries.

Letters of position (support, opposition, no position) would come later and would require a majority vote of the membership (not just the Board). Any position statement has to align with NALMS since we are an affiliate.

Craig is going to submit the paperwork for party status by December 20, 2011.

Josh (Gmail) will get the information and will work with the subcommittee to provide a recommendation to the Board on a position paper, if desired.

8. Committee Reports

a. Committee chairs

- Membership – recognition of long standing members – Steve L.
- Membership can be renewed online now!

b. Communications

- Clarion – Kevin T. – next one out in January. December 15 deadline for article submissions. Travis will be soliciting the articles for Kevin.
 1. Fall Conference – Craig.
 2. New President – Josh
 3. Save the Dates for 2012!
 4. Long Term Member Recognition List
 5. Winter Recreation – Elizabeth – Georgetown Reservoir
 6. Recruitment of CVLM Program and 2011 dataset review – Steve Lundt
- Website update – Shelley S. – All forms are now up and running. Everything is linked to payroll. Membership can be done online. Using google docs to improve communication with webmaster and reduce
 1. GIS maps online – Kevin has conferred with a colleague regarding the online map. He is willing to do the work for approximately \$400 start up and annual fee of \$160-320 for maintenance. In order for this to work, we have to hand him a completely filled out attribute table for every lake we want included. All data has to be completed which will take an estimated 6 months to produce. Elizabeth will help Kevin with this. Everyone needs to send them the attributes that you want for each lake. Think of who is going to use the map and what they want to know about lakes (lake managers, recreationists, etc).
- Advertisement – Josh B. – all of this has been tabulated with contact information and rates and sent to Craig. He will send that to everyone.
 1. Rumbles – can advertise
 2. Rural Water Association – can advertise
 3. Colorado Water Institute CSU – they have an events page but no advertising.

9. Outstanding Issues, New Business, & Future Agenda Items

- a. Resources for HOA's to Develop Reservoir Management Plans (CLRMA website potential). Al Polonsky is working with Marilee to help with the Management Plan - **Next Meeting**
- b. NALMS update – **Next Meeting**

10. Next Meeting – **December 5th at 12:30-2:30pm**

11. Adjournment – 3:08 pm